



ADDENDUM TO VTEX'S EXTERNAL PRIVACY NOTICE FOR HOLDERS IN BRAZIL

We value and respect the privacy of the Personal Data Holders who are in Brazil and, in this sense, we are committed to the Processing of your Personal Data in accordance with the General Data Protection Law (*Lei Geral de Proteção de Dados* - "LGPD") and other Brazilian applicable laws and regulations.

This Addendum to VTEX Privacy Notice for Data Holders who are in Brazil ("Addendum") is, therefore, applicable to Holders residing in Brazil and to other Holders who eventually be in Brazil at the time of collection of Personal Data (together, "Brazilian Holders") and, along with the Privacy Notice, it aims in providing transparency over the main information related to the Processing of your Personal Data.

In case of conflict between the information in this Addendum and the described in the Privacy Notice, the information in this Addendum must prevail.

In Brazil, the entity of VTEX responsible for the Processing of Personal Data (the Controllers of Personal Data) is VTEX BRASIL TECNOLOGIA PARA E-COMMERCE LTDA., a limited liability company, registered with the Federal Corporate Taxpayer Registration Number (CNPJ/MF) under no. 05.314.972/0001-74, headquartered at Avenida Brigadeiro Faria Lima, no. 4440, 10th Floor, Itaim Bibi, Sao Paulo City, Sao Paulo State, ZIP Code: 04538-132.

1. IMPORTANT DEFINITIONS FOR UNDERSTANDING THE DOCUMENT

Personal Data: Any information relating to an identified or identifiable natural person. In other words, a natural person who can be identified, directly or indirectly, in particular by reference to an identifier, for an example an identification number, location data, online identifiers or one or more specific factors of physical, physiology, genetic, mental, economic, cultural, or social identity of that person.

Personal Data of Children: Personal data related to the Holder up to 12 (twelve) years old incomplete.



Sensitive Personal Data: Any Personal Data that relates to racial or ethnic origin, religious belief, political opinion, affiliation to a union or organization of a religious, philosophical or political nature, as well as data relating to health or sexual life, genetic data or biometric.

Data Controller: Natural or legal person, under public or private law, who is responsible for decisions regarding the processing of personal data. For example: VTEX is the controller when it defines how the treatment of its customers' personal data should be done.

Person in Charge: Term that designates the Person in Charge of the Processing of Personal Data at VTEX, that is, the person indicated to act as a communication channel between VTEX, you and the National Data Protection Authority (*Autoridade Nacional de Proteção de Dados - ANPD*), among other functions such as disseminating the Privacy Notice and protection of Personal Data by the company.

Data Operator: Natural or legal person, under public or private law, who performs the processing of personal data on behalf of the Controller. For example: the data storage service provider (Operator) is contracted and authorized by VTEX (Controller) to treat personal data strictly in accordance with what was provided for in the contract.

In most cases, VTEX will act as a Data Operator in the provision of its services.

Data Holder: Natural person to whom personal data refer.

Third Parties: Refers to any person or organization with which VTEX contacts or relates in the exercising of its activities.

Data Processing: Collection, reception, classification, use, access, reproduction, transmission, distribution, processing, archiving, storage, elimination, evaluation or information control, modification, updating, communication, transferring, sharing and personal data extraction.

2. WHICH ARE THE PERSONAL DATA VTEX COLLECTS?

For the Brazilian Holders, VTEX will collect the Personal Data indicated and detailed in the Privacy Notice.



3. HOW DOES VTEX COLLECT PERSONAL DATA?

For the Brazilian Holders, VTEX will collect the Personal Data indicated and detailed in the Privacy Notice.

4. HOW AND WHY VTEX USES THE PERSONAL DATA COLLECTED

VTEX uses Personal Data in the terms described in the Privacy Notice.

5. HOW VTEX PROTECTS DATA COLLECTED

VTEX protects Personal Data under the terms described in the Privacy Notice.

6. VTEX DOES NOT TREAT CHILDREN'S PERSONAL DATA

Pursuant to item 14 of the Privacy Notice, VTEX does not knowingly collect or store information from our website and computer or software applications, social media pages and HTML formatted email messages from people under the age of 12 years.

In any case, if this kind of data is collected, they will only be processed by VTEX if extremely necessary and under specific and highlighted consent provided by a parent or legal guardian, under the terms of the General Law on Protection of Personal Data.

7. WHICH ARE YOUR RIGHTS AND HOW DO YOU EXERCISE THEM?

According to the Brazilian Law, you may exercise the following rights, related to your Personal Data:

- 1.** Confirming the existence of the Processing of Personal Data by VTEX;
- 2.** Requesting access to the Personal Data processed by VTEX;
- 3.** Correcting, updating and/or completing your Personal Data;
- 4.** Requesting the anonymization, blocking our deletion of unnecessary, excessive, or illegally processed data;



- 5.** Revoking your consent when your Personal Data are processed under such hypothesis;
- 6.** Requesting the portability of Personal Data to another service or product supplier, upon express request;
- 7.** Knowing with whom we share your Personal Data; and
- 8.** Requesting the review of automated decisions.

Most of the time, VTEX will exercise the role of Personal Data Operator, executing the processing of Personal Data on behalf of the Controller and in strict compliance with its orders, considering that it only makes the virtual store viable, providing the Saas structure. In these cases, you must exercise your rights directly with Controllers.

You will also have the right to present a complaint before the National Data Protection Authority (*Autoridade Nacional de Proteção de Dados - ANPD*) or another body described in LGPD (such as the consumer protection body).

When we receive a request, we may ask for additional data from you to confirm your identity. In some situations, we may deny to act or we may impose limitations on your rights as permitted by the applicable law, explaining to you the reasons that excused the non-compliance of your request, such as requests involving Personal Data and/or documents from other Holders, or when we act as Operators.

To exercise your right please contact the Person in Charge of Processing Personal Data through the e-mail dpo@vtex.com or through the link <https://vtex.com/us-en/data-request/>.